

**LINCOLN SD 156 RECOMMENDATION TO HIRE**  
**ROUTING FORM**

**Position:** \_\_\_\_\_

**Date Posted:** \_\_\_\_\_

**Interview Team:**

- 1. \_\_\_\_\_ *Position: Admin., Para., Teacher, Sec, Custod., Parent*
- 2. \_\_\_\_\_ *Position: Admin., Para., Teacher, Sec, Custod., Parent*
- 3. \_\_\_\_\_ *Position: Admin., Para., Teacher, Sec, Custod., Parent*
- 4. \_\_\_\_\_ *Position: Admin., Para., Teacher, Sec, Custod., Parent*
- 5. \_\_\_\_\_ *Position: Admin., Para., Teacher, Sec, Custod., Parent*
- 6. \_\_\_\_\_ *Position: Admin., Para., Teacher, Sec, Custod., Parent*
- 7. \_\_\_\_\_ *Position: Admin., Para., Teacher, Sec, Custod., Parent*
- 8. \_\_\_\_\_ *Position: Admin., Para., Teacher, Sec, Custod., Parent*

**Candidates Interviewed:**

**Name**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_

*Where applicable, any applicant being recommended for a position in Lincoln SD 156 must have unofficial transcript(s), certificate(s), resume, cover letter, and a completed job application on file in the District Office before being considered for any position.*

**Prioritized Recommendation:**

	<b>Name</b>	<b>Certified/H.Q</b>	<b>Checked Ref.</b>	<b>Deg/Exp</b>
1.	_____	<i>Y or N / Y or N</i>	<i>Y or N</i>	_____
2.	_____	<i>Y or N / Y or N</i>	<i>Y or N</i>	_____
3.	_____	<i>Y or N / Y or N</i>	<i>Y or N</i>	_____
4.	_____	<i>Y or N / Y or N</i>	<i>Y or N</i>	_____

**Routed To:**

**Initial**

**Date**

**Administrative Asst.**

\_\_\_\_\_

**Principal**

\_\_\_\_\_

**Superintendent**

\_\_\_\_\_

**Payroll**

\_\_\_\_\_

**Revised:**

**May 19, 2008**

Adopted: May 19, 2008

