

---

**Professional Personnel**

**Exhibit - Notice to Parents When Their Child Is Assigned To or Has Been Taught for at Least Four Straight Weeks By a Teacher Who Is Not *Highly Qualified***

*On District letterhead*

Date

Re: Your Child Is Assigned To or Has Been Taught for at Least Four Straight Weeks By a Teacher Who Is Not *Highly Qualified* as Defined by Federal Law

Dear Parents/Guardians:

All teachers with primary responsibility for instructing students in the core academic subject areas (science, the arts, reading or language arts, English, history, civics and government, economics, geography, foreign language, and mathematics) must be *highly qualified* for those assignments as determined by State and federal law.

The teacher listed below has taught your student's class for the last four consecutive weeks. While the District is unable to verify that the teacher meets the federal law's definition of *highly qualified*, our observations of his/her classroom indicate that he/she is providing a satisfactory educational program and experience.

If you have any questions concerning this notice, please contact the school office.

Teacher:

Subject:

Sincerely,

Superintendent

ADOPTED: October 27, 2003

AMENDED: May 20, 2013

### Professional Personnel

#### Exhibit – Notice to Parents When Their Child Is Assigned To or Has Been Taught for at Least Four Straight Weeks By a Teacher Who Is Not Highly Qualified

*On District letterhead*

Date

Exposición- Notificación para Padres Cuando su estudiante es asignado a o ha sido educado por lo menos Cuarto Semanas consecutivas por una Maestra que no tiene la asignación de “Alta Calidad”

Fecha:

Referente: Su hijo/a es asignada o ha recibido servicios por lo menos cuatro semanas consecutivas por una Maestra no asignado de Alta Cálida por la definición de la ley Federal.

Estimados Padres/Guardián:

Todos los maestros tienen la responsabilidad primaria de instruir estudiantes en las materias académicas (Ciencia, las artes, Escritura/Artes de lenguaje, Ingles, Historia, cívicas, gobierno, economía, geografía, lenguajes extranjero, y las Matemáticas) tienen que ser asignados “Alta Calidad” para estas áreas de estudio como la ley federal lo determina.

La maestra indicada abajo ha instruido a su estudiante por lo menos cuatro semanas consecutivas. Mientras el distrito no puede verificar que la maestra cumple con la definición de “Alta Calidad” de la ley Federal, nuestras observaciones de su clase indica que él/ella esta proveyendo un programa y experiencia educacional satisfactorio.

Si tienes algunas preguntas referentes a esta notificación, favor de llamar la oficina de la escuela.

Name of Teacher

Subject

Sinceramente,

Superintendente

ADOPTADO; 27 de Octubre, 2003

Enmendada: 20 de Mayo, 2013