

General School Administration

Administrative Procedure - Succession Plan

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall be as stated below. If the first person on the succession list is unavailable, the second person shall be the responsible person, and so on, in order through the list. The designated individual shall communicate with the School Board President in cases of importance and/or emergency.

Superintendent

Building Principal

Assistant Principal - JH

Assistant Principal – Curriculum & 1st & 2nd Grades

Building Principal

Assistant Principal

Assistant Principal – Curriculum & 1st & 2nd Grades

Adopted: December 14, 1998
Amended: February 24, 2003
Amended: April 27, 2009
Amended: January 18, 2016

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Amended: November 19, 2007
Amended: December 19, 2011
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